



# Memo

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**Date:** September 21, 2020  
**To:** Members of Council  
**From:** Nicole van Woudenberg, OCT  
Chair of Council  
**Subject:** Report of the Executive Committee

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## Committee Meeting Dates

The committee met on May 21 and September 17, 2020 and held special meetings on July 8 and August 12, 2020.

## Summary of Discussions

### 1. Council Agenda Approval

The committee reviewed and approved the agendas for both the June 4 and October 1-2, 2020 meetings of Council.

### 2. Cyclical Policy Review

At its July meeting, the committee continued its cyclical review of Council policies by considering revised versions of the following:

- Protocol re Council Member Attendance at Consultations or Focus Groups Related to Council Initiatives
- Council Member Harassment and Discrimination Policy
- Professional Advisory Framework

The documents were returned for the committee's further review because of amendments made as recommended by the committee. The revised terminology on policies and procedures was also approved and subsequently posted on CouncilNet for Council member information.

At the August and September meetings, the committee reviewed the following:

- Council Member Application for Employment with the College
- Corporate Donations Policy

- Guidelines for the Compensation of Council Members, Roster Members, Members at Large and Institutional Nominees
- Council Spokesperson Policy
- Guidelines for the Provision of Laptop Computers and Accessories
- Council Member Travel Policy

With the exception of the compensation guidelines, which will be further reviewed at the November meeting, the guidelines and policies noted above are coming forward to the October meeting for Council's consideration.

### **3. Appointment of Investigator**

Upon consideration of a memorandum from the Deputy Registrar, the committee approved the appointment of an investigator under its authority under 32(1) of the *Ontario College of Teachers Act*. The file will come forward for consideration by the Investigation Committee should the findings of the investigator warrant pursuit of the matter.

### **4. Professional Advisories**

The committee reviewed and approved a professional advisory on professional boundaries for release in 2021. The advisory is coming forward to Council at the October meeting and is included as Attachment 1 to this report.

The Deputy Registrar presented information on a request received from the Minister of Education for the College to develop a professional advisory for members to provide guidance in dealing with behaviour or remarks of a racist nature. Following discussion and consideration of potential financial implications, the committee approved development of an additional advisory dealing with behaviour or remarks of a racist nature for release in 2021.

### **5. Committee Vacancies**

Since the last report to Council, the Executive Committee made the following committee membership appointments:

- Bonnie Oakes Charron (a) to the Accreditation Committee
- Chantal Côté (e) to the Accreditation Committee
- Todd Lalonde (a) to the Accreditation Committee
- Éline Legault (a) to the Discipline/Fitness to Practise Committees
- Nancy Saunders (e) the Discipline/Fitness to Practise Committees
- Éline Legault (a) to the Editorial Board
- Charles Dimitry Abraham (e) to the Investigation Committee
- Bonnie Oakes Charron (a) to the Investigation Committee

- Todd Lalonde (a) to the Quality Assurance Committee
- Bonnie Oakes Charron (a) to the Standards of Practice and Education Committee
- Stephen Zimmermann (d) to the Standards of Practice and Education Committee

The committee reviewed the results of a recent committee vacancy survey of Council members but decided to continue the vacancies in the short term in order to create committee opportunities for the new Supervisory Officer and Faculty of Education representatives. As a result, elected member vacancies continue on the Human Resources and Investigation Committees. There also continues to be one appointed member vacancy on the Discipline/Fitness to Practise Committee.

#### **6. Ad Hoc Committee on the College Scholarship Program**

The Chair of the Ad Hoc Committee on the College Scholarship Program presented the committee's report and responded to questions. She reviewed the committee's research, deliberations and final recommendation to create a fourth College scholarship in the name of former Registrar, Brian McGowan.

#### **Motions Referred to Council**

The Executive Committee recommends:

1. That Council approve the Professional Advisory on Professional Boundaries, as outlined in Document GC20201001-101, Attachment 1.
2. That Council approve amendments to the Ontario College of Teachers Scholarship Program, as outlined in Document GC20201001-110.
3. That Council approve the Protocol for Council Member Attendance at Consultations and Focus Groups Related to Council Initiatives, as outlined in Document GC20201001-102.
4. That Council approve the Council Member Harassment and Discrimination Policy, as outlined in Document GC20201001-103.
5. That Council approve the Professional Advisory Framework, as outlined in Document GC20201001-104.
6. That Council approve the Council Member Application for Employment with the College Policy, as outlined in Document GC20201001-105.
7. That Council approve the Corporate Donations Policy, as outlined in Document GC20201001-106.
8. That Council approve the Council Spokesperson Policy, as outlined in Document GC20201001-107.

9. That Council approve the Guidelines for the Provision of Laptop Computers and Accessories for Council Members, as outlined in Document GC20201001-108.
10. That Council approve the Council Member Travel Policy, as outlined in Document GC20201001-109.

#### **Duties/Mandate of the Executive Committee**

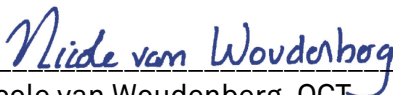
The duties and mandate of the Executive Committee are as outlined in the Appendix to this report.

#### **Future Meeting Date(s)**

The committee confirmed that a special meeting would be held on October 15, 2020 and a regular meeting on November 12, 2020.

#### **Committee Members**

Diane Ballantyne, OCT  
Irene Dembek, OCT  
Susan E. Elliott-Johns, OCT  
Tim Gernstein, OCT (Vice-Chair)  
John Hamilton, OCT  
Jacqueline Karsemeyer, OCT  
Colleen Landers  
Sara Nouini, OCT  
Jonathan Rose  
Nicole van Woudenberg, OCT (Chair)

  
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Nicole van Woudenberg, OCT

### Executive Committee

#### Mandate

- To exercise any power or perform any duty of the Council as delegated by the Council, other than the power to make, amend or revoke a regulation or bylaw. (OCTA, s. 16)

#### Nature of the Executive Committee's work

- The Executive Committee:
  - may direct the Discipline or Fitness to Practise committees to hold hearings to determine allegations of member misconduct, incompetence or incapacity (OCTA, s.29)
  - may make interim orders directing the Registrar to suspend a member's certification if the committee is concerned that a member may expose a student to harm or injury (OCTA, s.29)
  - may make an order to direct the Registrar to issue a certificate to a member or to remove the suspension of a member's certificate (OCTA, s.34)
  - approves the Registrar's appointment of an investigator (OCTA, s.36)
  - may request that Council disqualify or suspend a member of Council for failing to disclose a conflict of interest (Reg. 72/97, s.6)
  - fills vacancies on committees (Reg. 72/97, s.16, Bylaws, s.7)
  - requests that the Public Interest Committee hold a meeting (Reg. 72/97, s.25.1)
  - may hold a hearing for complaints made against a Council member for reasons of conflict of interest or for contravention of the oath (Reg. 72/97, s.30)
  - may request a written reprimand, a suspension or disqualification from Council, or issue a report to the Minister of Education for referral to the Lieutenant Governor (Reg. 72/97, s.31)
  - approves the Council agenda as prepared by the Registrar (Bylaws, s.3.07)
  - names additional signing officers (Bylaws, s.9)
  - acts as the board of directors for the Ontario College of Teachers Foundation (Bylaws, s.37).