



Setting the Standard for Great Teaching
Fixer la norme pour un enseignement de qualité

Memo

Date: February 10, 2020
To: Members of Council
From: Paul Picard
Interim Deputy Registrar
Subject: **Bylaw Amendment re Substantial Change to a Program**

The following motion has been brought forward for Council consideration at the March 5-6, 2020 meeting:

23.12 That the application fee for the initial accreditation of programs of professional education, review, where there is reason to believe there has been a substantial change to a program and additions to programs of professional education be based on a one-time travel cost of \$231.81 per person, and a daily per diem of \$222.90 per person for the number of days needed to conduct a review.

The Accreditation Committee has recommended the proposed bylaw amendment to institute a new fee for the accreditation process for substantial change reviews.

Paul Picard, OCT



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Memo

Date: October 18, 2019
To: Members of Council
From: Colleen Landers
Chair, Accreditation Committee
Subject: **Notice of Motion**

In 2016, at the recommendation of Council, regulatory amendments were approved that streamlined the substantial change and addition to program processes in the Accreditation of Teacher Education Programs Regulation (O. Reg. 347/02 – “Accreditation Regulation”).

Prior to the amendments, the processes required fulsome accreditation applications and reviews for changes that may have only affected one or a few components of the program. The amendments allowed for more targeted reviews that made efficient use of Accreditation Committee and College staff time and resources. The streamlined processes have proven effective in facilitating changes while at the same time ensuring adherence to accreditation requirements. The College’s bylaws provide for fees for initial accreditation, renewal of accreditation and the addition to program change review process:

23.10 That the application fee for the initial accreditation of programs of professional education and additions to programs of professional education be based on a one-time travel cost of \$231.81 per person, and a daily per diem of \$222.90 per person for the number of days needed to conduct a review.

23.11 That the renewal fee for application for the accreditation of programs of professional education shall be based on a one-time travel cost of \$231.81 per person, and a daily per diem of \$222.90 per person for the number of days needed to conduct a site visit.

However, there is no fee allocated for the substantial change review process.

The new substantial change review process is being carried out more frequently because of the streamlined process. At its September 17, 2019 meeting, the Accreditation Committee recommended the following bylaw change for Council consideration to allocate a fee for the substantial change review process:

23.12 That the application fee for the initial accreditation of programs of professional education, **review, where there is reason to believe there has been a substantial change to a program** and additions to programs of professional education be based on a one-time travel cost of \$231.81 per person, and a daily per diem of \$222.90 per person for the number of days needed to conduct a review.

At its March 2020 meeting, Council will be asked to consider this Notice of Motion to change the College bylaws as described above.



Colleen Landers, RN